



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF MENTAL HEALTH**

VACANCY ANNOUNCEMENT

ANNOUNCEMENT NO: 16969	POSITION: Behavior Support Technician
POSITION SERIES: DS-0640	POSITION GRADE: 7/8/9
OPENING DATE: 10/06/10	CLOSING DATE: 10/13/10
IF "OPEN UNTIL FILLED" FIRST SCREENING DATE:	SALARY RANGE: DS-7: \$37,539 - \$49,275 DS-8: \$41,422 - \$53,048 DS-9: \$45,345 - \$58,386 per annum
WORKSITE: 1100 Alabama Avenue, S.E. Washington, D.C. 20032	TOUR OF DUTY: 8:30 – 5:00 p.m. – Monday – Friday (May be required to work all shifts)
PROMOTION POTENTIAL: DS-9, if selected at the DS-7 or DS-8 level.	AREA OF CONSIDERATION: SEH Wide Only
AGENCY: DMH/SEH	NO. OF VACANCIES: One (1)
DURATION OF APPOINTMENT: Permanent	
<p>(X) This position IS in the collective bargaining unit represented by AFSCME 2095 and you may be required to pay an agency service fee through an automatic payroll deduction.</p> <p>() This position IS NOT in a collective bargaining unit.</p>	
<p>"JOBS FOR D.C. RESIDENTS AMENDMENT ACT OF 2007": A person applying for a position in the Career Service, Educational Service, Management Supervisory Service, a line attorney position in the Legal Service (series 905), or an attorney position in the Excepted Service (series 905) who is a bona fide District resident AT THE TIME OF APPLICATION for the position may be awarded a 10-point residency preference over non-District applicants, unless the person declines the preference points. If selected, the person shall be required to present no less than 8 proofs of bona fide District residency and maintain such residency for 7 consecutive years from the effective date of the appointment. Failure to maintain bona fide District residency for the 7-year period will result in forfeiture of employment.</p>	
<p>BRIEF DESCRIPTION OF DUTIES: This position is located in the Office of Medical Affairs, Saint Elizabeths Hospital (SEH), Department of Mental Health (DMH). The incumbent serves as a Behavioral Support Technician on the Positive Behavior Support Team performing a variety of technical and administrative support functions to assist in the implementation of the Positive Behavioral Support model at the hospital. Positive Behavioral Support (PBS) involves increasing a patient's repertoire of adaptive, socially effective behavior, while eliminating reliance on socially unacceptable or ineffective behaviors. PBS is an approach whose goal is to improve a patient's personal functioning. Specific duties include providing support to psychologist leader of positive behavior support team, including assistance with monitoring and analysis of behaviors, in preparation for behavioral guidelines/plans, assisting with data collection and observations necessary to complete structural and functional assessments, and assisting interdisciplinary team members with implementation of behavioral guidelines/plans.</p>	
<p>QUALIFICATIONS REQUIREMENT: Specialized Experience: Experience that equipped the applicant with the particular knowledge, skills, and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position to be filled. To be creditable, at least one (1) year of specialized experience must have been equivalent to at least the next lower grade level in the normal line of progression for the occupation in the organization.</p> <p>Substitution of Education: A substitution of education for required experience will be allowed as defined in OPM's Qualification Standards. However, in order to receive credit, applicants must submit official proof of educational attainment at the time of application.</p> <p>Time-in-Grade Restrictions: Time in grade restrictions must be met by the closing date of this vacancy announcement.</p>	
SELECTIVE PLACEMENT FACTOR (S): None	

SUBMISSION OF RANKING FACTORS

The following ranking factors will be used in the evaluation process. All applicants MUST respond to the ranking factors. Please describe specific incidents from your experience that show evidence of the level at which you meet the ranking factors that have been determined to be of importance for the position for which you are applying. You may refer to any experience, education, training, awards, outside activities, etc., that indicate the degree to which you possess the job-related knowledge, skills, and abilities described in the ranking factors. The information given in response to the ranking factors should be complete and accurate to the best of your knowledge. FAILURE TO RESPOND TO ALL RANKING FACTORS MAY ELIMINATE YOU FROM CONSIDERATION.

RANKING FACTORS

1. Knowledge of the Positive Behavior Support model and the importance and interrelationship of the various features of the model sufficient to independently gather patient data consistent with the methodology of the model and prepare and report the data to the team leader.
2. Practical knowledge of the principles, concepts, and methodology of psychiatric technician work in order to work with hospital staff in gathering necessary patient data.
3. Knowledge of administrative processes and procedures sufficient to provide administrative support to the Behavioral Support team, as necessary.
4. General knowledge and some specialized knowledge of psychiatric disorders, treatment, and social problems common to the criminal populations.
5. Knowledge of complex therapeutic procedures sufficient to make recommendations for the improvement of staff and external relationships with mentally ill patients. Such procedures include reality orientation, small group therapy, one-to-one therapy and large group therapy.

RANKING FACTORS ARE THE SAME FOR DS-7/8/9

SUBSTITUTION OF EDUCATION FOR EXPERIENCE WILL BE ALLOWED AS DEFINED BY OPM'S OPERATING MANUAL FOR QUALIFICATIONS STANDARDS. HOWEVER, IN ORDER TO RECEIVE CREDIT YOU MUST SUBMIT OFFICIAL PROOF OF EDUCATIONAL ATTAINMENT WITH YOUR APPLICATION. TIME-IN-GRADE REQUIREMENTS ARE APPLICABLE. APPLICANTS CLAIMING VETERANS PREFERENCE MUST SUBMIT OFFICIAL PROOF WITH THE APPLICATION.

APPLICATIONS SUBMITTED FOR CONSIDERATION WILL NOT BE RETURNED TO THE APPLICANT, EXCEPT THAT APPLICATIONS RECEIVED OUTSIDE THE AREA OF CONSIDERATION OR AFTER THE CLOSING DATE WILL BE RETURNED WITHOUT ACTION.

HOW TO APPLY: ALL APPLICANTS, INCLUDING DEPARTMENTAL EMPLOYEES AND OTHER D.C. GOVERNMENT EMPLOYEES, MUST SUBMIT THE DISTRICT OF COLUMBIA GOVERNMENT EMPLOYMENT APPLICATION, DC FORM 2000. SELECTION(S) FROM THIS VACANCY ANNOUNCEMENT PENDING CLEARANCE THROUGH PRIORITY PLACEMENT PROGRAMS. "A NON-COMPETITIVE SELECTION OF A CANDIDATE ON THE AGENCY'S REEMPLOYMENT PRIORITY LIST OR THE DISPLACED EMPLOYEE'S PRIORITY LIST WILL RESULT IN CANCELLATION OF THIS VACANCY ANNOUNCEMENT."

WHERE TO APPLY: DEPARTMENT OF MENTAL HEALTH
DIVISION OF HUMAN RESOURCES
1100 Alabama Ave., SE
ROOM 205
WASHINGTON, D.C. 20032
ATTN: Carol Brown
Phone: (202) 299-5211
Facsimile: (202) 561-6943

IN ACCORDANCE WITH THE D. C. HUMAN RIGHTS ACT OF 1977, AS AMENDED, D. C. CODE SECTION 1-2501 et seq., ("THE ACT") THE DISTRICT OF COLUMBIA DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, MARITAL STATUS, PERSONAL APPEARANCE, SEXUAL ORIENTATION, FAMILIAL STATUS, FAMILY RESPONSIBILITIES, MATRICULATION, POLITICAL AFFILIATION, DISABILITY, SOURCE OF INCOME, OR PLACE OF RESIDENCE OR BUSINESS. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. DISCRIMINATION IN VIOLATION OF THE ACT WILL NOT BE TOLERATED. VIOLATORS WILL BE SUBJECT TO DISCIPLINARY ACTION.

OFFICIAL JOB OFFERS ARE MADE ONLY BY THE DEPARTMENT OF MENTAL HEALTH, DIVISION OF HUMAN RESOURCES.

DRUG-FREE WORKPLACE ACT OF 1988. "Pursuant to the requirements of the Drug-Free Workplace Act of 1988, the individual selected to fill this position will, as a condition of employment, be required to notify his or her immediate supervisor, in writing, no later than five days after conviction of or plea of guilty to a violation of any criminal drug statute occurring in the workplace."